

F.No. 13/11/2016-SS  
Government of India  
Ministry of Minority Affairs

11<sup>th</sup> Floor, Paryavaran Bhavan,  
CGO Complex, Lodhi Road,  
New Delhi-110003  
Dated: 24/11/2016

To

The Principal Secretary/Secretary,  
All State Governments/UT Administrations

**Subject: Configuration of verification workflow under the scholarship schemes and Timeline of verification reg.**

Sir/Madam,

I am directed to inform you that the levels of verification of applications have been decided for configuration on NSP 2.0 in respect of three scholarship schemes of this Ministry viz. Pre-Matric, Post Matric and Merit cum Means based scholarship schemes as detailed below:

- (ii) For Post Matric and Merit cum Means based scholarship schemes, it has been decided to keep only two levels of verification for all States/UTs i.e. "Institute → State/UT".
- (iii) For Pre-Matric scheme, there will be three levels of verification i.e. "Institute → District → State/UT". In case, any State does not want to opt District in the workflow, it can be removed by this Ministry on receipt of request from State/UT.

Ministry has already communicated the above workflow to NIC for configuration on NSP 2.0, which is in progress.

2. Besides above, the verification timelines for Institutes and States/UTs including Districts (in case of Pre-Matric scheme as per above workflow) have also been decided in respect of all three scholarship schemes and enclosed herewith.

3. It is requested to follow the above verification workflow levels and timeline for verification for all three scholarship schemes of this Ministry and make necessary arrangements to get the applications verified parallelly without waiting for the last date of submission of online applications by the applicants.

Yours faithfully,

(Madhukar D. Naik)

Deputy Secretary to the Government of India  
Tel. 011-24364279

Copy to:

1. Shri S.B. Singh, Deputy Director General, National Informatics Centre, A-Block, CGO Complex, Lodhi Road, New Delhi – 110003.
2. Shri Shashi Bhushan, Technical Director, NIC, A-Block, CGO Complex, Lodhi Road, New Delhi – 110003.
3. JS, MEITY, N. Delhi.

**Timeline for verification of applications in 2016-17**

**Timeline- Merit cum Means Scholarship**

<b>Activities</b>	<b>Fresh</b>	<b>Renewal</b>
Last date for scrutiny of online applications by Institute.	12 <sup>th</sup> December, 2016	
Last date for scrutiny of online applications by State/UT Department.	27 <sup>th</sup> December, 2016	03 <sup>rd</sup> January, 2017
Generation of Merit List by State/UT Department (for Fresh cases only) and forwarding to PFMS/MoMA	28 <sup>th</sup> December, 2016	03 <sup>rd</sup> January, 2017

**Timeline- Post Matric Scholarship**

<b>Activities</b>	<b>Fresh</b>	<b>Renewal</b>
Last date for scrutiny of online applications by Institute.	14 <sup>th</sup> December, 2016	
Last date for scrutiny of online applications by State/UT Department.	29 <sup>th</sup> December, 2016	05 <sup>th</sup> January, 2017
Generation of Merit List by State/UT Department (for Fresh cases only) and forwarding to PFMS/MoMA	30 <sup>th</sup> December, 2016	05 <sup>th</sup> January, 2017

**Timeline- Pre Matric Scholarship**

<b>Activities</b>	<b>Fresh</b>	<b>Renewal</b>
Last date for scrutiny of online applications by Institute.	19 <sup>th</sup> December, 2016	
Last date for scrutiny of online applications by State/UT Department.	09 <sup>th</sup> January, 2017	16 <sup>th</sup> January, 2017
Generation of Merit List by State/UT Department (for Fresh cases only) and forwarding to PFMS/MoMA	10 <sup>th</sup> January, 2017	16 <sup>th</sup> January, 2017

*(Note: No separate timeline is fixed for District level as the Districts used to do the verification as per the last date fixed for State in coordination with their State Department.)*